

VAN BUREN COMMUNITY SCHOOL DISTRICT
June 3, 2015 – 6:00 P.M.
BOARD OF DIRECTORS
SPECIAL SESSION

The Special Session of the Van Buren Community School Board of Directors came to order June 3, 2015 at 6:05 P.M. in the High School Library in Keosauqua. Members present were President Bob Steingreaber, Vice-President Kara McEntee, Director Sheila Parsons, Director Cindy Lowe, Director Andrew Lydolph, Director Stan Whitten and Superintendent Dr. Pam Ewell. Director Plowman joined the meeting at 6:35 P.M.

Approval of Agenda

Changes were proposed to the order of the agenda.

Motion by Director Parsons, second by Director Whitten to approve the agenda with order changes. Ayes 5, Nays 0, motion carried.

New Business

Early Retirement

Dr. Ewell recommended acceptance of Sue Cunningham's request to take the early retirement incentive for 2015-2016.

Motion by Director Parsons, second by Director McEntee to accept Mrs. Cunningham's early retirement request. Ayes 5, Nays 0, motion carried.

Retiree Recognition

Mrs. Cunningham was not present to be recognized for her service to the district.

Informational Items

Barb Byrd and Tom Cooley from the Iowa Department of Education presented the results of a [district feasibility study](#). Mrs. Byrd indicated that transportation data would be sent to the district by Friday, June 5th.

Mrs. Byrd and Mr. Cooley spent time discussing the data presented and answering questions from the Board. In addition, there was discussion around whole grade sharing.

New Business Cont.

Iowa Department of Public Health- Youth Substance Abuse Prevention Grant

Mrs. Bainbridge requested approval to apply for the [Youth Substance Abuse Prevention Grant](#) from the Iowa Department of Public Health. This grant will fill the gap which will occur when our current grant ends in the fall. This grant will allow the district to continue to address the youth component.

Mrs. Bainbridge also shared county-wide Youth Survey Data

Motion by Director Lydolph, second by Director Lowe to approve submission of the grant application. Ayes 6, Nays 0, motion carried.

Breakfast and Lunch Prices for 2015-2016

Dr. Ewell recommended acceptance of the proposed [lunch prices for 2015-2016](#). The pricing reflects a .10 increase from 2014-2015.

Motion by Director McEntee, second by Director Whitten to approve the proposed lunch prices for the 2015-2016 school year. Ayes 6, Nays 0, motion carried.

Student Fees 2015-2016

Dr. Ewell recommended acceptance of the proposed list of [student fees for the 2015-2016 school year](#). The pricing reflects an increase of \$5 to the tech and book use fee with a maximum family cost of \$55. In addition, the pricing includes a new fee for use or rental of a school owned instrument- \$25.00.

Motion by Director Whitten, second by Director Lydolph to approve the list of student fees for the 2015-2016 school year. Ayes 6, Nays 0, motion carried.

Home School Assistance Position

Dr. Ewell recommended that the elementary (PK-8) HSAP position be moved from .5 FTE to 1.0 FTE.

Motion by Director Parsons, second by Director McEntee to approve an increase from a .5 FTE to a 1.0 FTE HSAP position. Ayes 6, Nays 0, motion carried.

Old Business

Facility Remodel and Construction Project

Roof bids

The low bid of 212,750.00 was from Hopkins Roofing- Pella, Ia (Dave Hopkins). The bid does not include escalator of \$17-20,000- which may be added through a change order at a later date.

Public Hearing on Roof Plans, Specs, Form of Contract, and Estimate of Total Cost of Roof Project

President Steingreaber announced the beginning of the public hearing at 7:40 P.M.

The public hearing was called to consider the approval of plans and specs, form of contract and estimate of total cost of the roof project. The estimate for the project was \$258,000. The low bid of \$212,750 was received from Hopkins Roofing. The bid includes a 20 year, non prorated warranty and a separate 20 year warranty on edging. In addition, the bid includes a 2 year installation warranty from the roofing sub-contractor. The entire roofing system would be from one company and the warranty includes labor and materials. Upon approval, Estes Construction will prepare the contract.

Consideration of Bids and Recommendation from Administration and Construction Team

The Board received letter from BLDD addressing the pros/cons of rejecting the bid and moving to a different product. Discussion followed regarding the roof options.

Award/Reject Bid Packages for Roof Project

Motion by Director Lydolph to reject the roof bid of \$212,750.

No second- motion died for lack of a 2nd motion.

Motion by Director Lowe, Second by Director Parsons to accept the roof bid of 212,750 which includes a 20 year non prorated warranty. Ayes 5 Nays 1 (Lydolph), Motion carried.

Construction/Remodel Project

The review of the work session with BLDD on [May 27, 2015](#) included [re-phasing, budgeting, value engineering](#), and rephasing and timeline recommendations from Estes Construction. The work resulted in [two possible options](#) for moving forward.

[Savings on 1st floor option \\$175,000](#)

The Board discussed pros/cons of both options and of phasing possibilities.

Motion by Director Plowman to do the work over 2 summers beginning in 2016 and ending in the summer of 2017. (option 1) No second, motion died on table for lack of a 2nd motion.

Motion by Director Lowe, Second by Director Parsons to go out for bids for work to begin in December and run all the way through until completion. (option 2) Aye 5, Nay 2 (Lydolph, Plowman), Motion carried.

Motion by Director McEntee, Second by Director Lowe to prepare documents which include value engineering documents, new 1st floor plan w/new entrance or revision to new entrance as alternate to 1st floor plan and alternate 3rd floor plan. Aye5, Nay 2 (Lydolph, Plowman). Motion carried.

Reports

Reports from DFC/SAFE Coalition, Elementary, Secondary, Curriculum/School Improvement, and Digital Integration Specialist.

2015-2016 current school calendar

Dr. Ewell recommended that the [2015-2016 school calendar](#) remain as previously approved.

Consent Agenda

- a. Personnel
 - i. Resignations
 1. Trudy Kline, 21 years of service (bus driver, evening custodian and then cook!)
- b. Leave Requests
 - i. Dr. Ewell, June 4 & 5, July 21 - 31
 - ii. Kevin Hervey, June 9-10, Thomas Bus Sales, Bus Mechanic Training, Des Moines, IA
- c. Cooperative Agreement - Pre-Service Clinical Placements - University of Northern Iowa

Motion by Director Whitten, second by Director Parsons to approve consent agenda, Aye 6, Nay 0, Motion carried.

Upcoming Meetings

June 9- Exempt Session - as authorized by Iowa Code Section 21.9 of the open meetings laws to discuss strategy in matters relating to employment conditions of employees who are not covered by a collective bargaining agreement under chapter 20.

1. Administration - wages

June 9- Closed Session - Closed session as authorized by Iowa Code Section 21.5(1)(a) of the open meetings laws to review or discuss records which are required or authorized by law.

a. Superintendent Evaluation

b. Superintendent contract and salary

b. Board self-assessment & Iowa Standards for School Boards

June 10 - Finance committee meeting, date change

June 17 - Regular Board meeting, 6:00 p.m.

Adjourn

Motion by Director Whitten, second by Director McEntee to adjourn, Aye 6, Nay 0, Motion carried.

Meeting adjourned at 9:40 p.m.

By MaryDawn Schuck, Director of Curriculum and Instruction

Reports and documents and the full text of motions, resolutions, and policies considered by the Board at this meeting are on file in the Board Secretary's Office, 293-3334, Monday through Friday, 8:00 AM-4:00PM.