Timberline® BILLING SERVICE LLC

Scholarship Award

"We firmly believe in giving back to the community, and in this case those students on IEPs are our community."

-Dann Stevens, CEO

Timberline Billing Service LLC values a strong relationship with our client community. As with any partnership, the support given is essential in a solid working relationship. As such, a scholarship fund designated exclusively for students with IEPs and who attend a district that is a client of Timberline Billing Service LLC was established in 2010. The annual TBS Scholarship Award gives $2,000 to five students to pursue their dreams of higher education.

Over the years, awards have been given to students in Iowa and Illinois who have continued their education at a four year university, community college, or trade school. The responses have been both gratifying and humbling.

GUIDELINES

1. The student must either have an active IEP or had an IEP anytime during their Secondary school years.
2. The student must be graduating in the school year of the award (December or May) from a district which contracts with TBS for their Medicaid claiming as of December 1st in the school year of the application.
3. The student must have applied to an educational institution or other formal educational program(s) above high school.
4. Scholarship may be used for tuition, books, room and board, transportation, or any accommodation necessary for the student to be successful in their learning environment.
5. Applications must be received by January 15th of the current school year.
6. A cover letter which identifies the student, their school district and their postsecondary goals must accompany the application.
7. Applications not including the following will not be considered for an award:
   - Completed application
   - Three letters of recommendation: one from student's school, others may be from family or community
   - Essay no more than 500 words or video or audio presentation of less than 5 minutes on the topics of how your disability affected your school experience and involvement in the community as well as the accommodations or supports used in school to help you succeed. What are your postsecondary goals and how will post-secondary education benefit you?
   - Copy of the student's high school transcript
8. Applications will be reviewed by a panel of non-Timberline Billing staff for selection of the five recipients.
9. Students will be notified at their district's Spring Awards Night.

For detailed information on the requirements, process, and application, please contact your Coordinator at Timberline Billing Service.

Note: The student does not have to be enrolled in Medicaid to qualify for the scholarship. Any student with an IEP or had an IEP during the Secondary school years that are wishing to continue their education is eligible to apply.

Home Office: 1801 Fuller Road • West Des Moines, IA 50265 | 515-222-0827 | www.timberlinebilling.com

TBS Scholarship Application

2020-2021

Guidelines

1. The student must be on or have been on an IEP during their Secondary education.

2. The student must be graduating in the school year of the award (December or May).

3. The student must be attending a school district which contracts with Timberline Billing Service, LLC for their Medicaid claiming as of January 15th in the school year of the application. The student should confirm with their district administrator that their district contracts with Timberline Billing Service LLC.

4. The student must have applied to an educational institution for the following school year. This could be a four year private/public school, community college, trade school, or other formal educational program beyond high school. If there is a question on the qualification of the program the student plans on entering, please contact Dann Stevens at dann.stevens@timberlinebilling.com or (515) 222-0827 Ext 110.

5. The student does NOT have to be enrolled with Medicaid to qualify for this scholarship.

6. This is not a financial needs-based scholarship. Any student who is currently on, or has been on, an IEP during their secondary education and wishes to continue their education/training past high school is eligible to apply. The scholarship may be used for tuition, room/board, transportation, books, or any accommodation necessary for the student to be successful in their learning environment.

7. Students must submit an essay of no more than 500 words or video or audio presentations of less than 5 minutes that includes:

- How has your disability affected your school experience (academically, extra-curricular, social, leadership)?
- How has your disability affected your involvement in the community (work, volunteering, community service, leadership)?
- What accommodations or supports did you use in school and how did these help you succeed.
- What are your postsecondary goals and how will higher education benefit you?

8. Application packets will be received until January 15th of the current school year. Application packets will then be judged by a review panel of non-Timberline Billing staff for selection of the five recipients ($2,000 per award). Please refer to the checklist at the end of the application for the requirements.

9. Scholarship recipients will be notified of the award during a presentation arranged at their graduating school.

TBS Scholarship Application

Before completing this application, please read the eligibility requirements in the "Guidelines" (see above) to determine if you are qualified to receive one of our five annual scholarships ($2,000 per award).

Your completed application and all supporting documents must be received by 4:00 pm on January 15, 2021 (or postmarked prior to January 15, 2021).

The contents of this application and its supporting documents will be kept confidential, and will not be used for any purpose other than the determination of the scholarship awards.

Applicant Information:

Name: Last_____ First _____ M.I.____

Address: _____
City_____ State_____
Zip_____

Telephone:
Daytime_____Evening_____

High School: _____

Date of Birth_____ ____ Male ____ Female

What post-secondary school/college do you plan to attend after graduation?

_____

What is your anticipated major or other educational emphasis?

_____

How did you hear about our scholarship?

_____

Other Extracurricular Activities (please indicate any honors or awards):

_____

_____

_____

_____

Community Service or Work Experience:

_____

_____

_____

_____

Do you have a current IEP plan or have you exited? Do not include a copy.

____ Current ____ Exited

All information on this form and in the attached essay is true and complete to the best of my knowledge and I grant permission for the information contained herein to be shared with the scholarship review panel. If requested by the review panel, I agree to provide proof of the information I have provided on this application and the attachments.

If awarded a scholarship, I release, to Timberline Billing Service LLC, the right to use my name and application information during the award presentation without acknowledging the IEP requirement as a condition of the award.

Signature of Applicant:

_____

Date:

_____

APPLICATION DEADLINE—January 15, 2021

Application packet must include:

- ☐ Cover letter written by the student which identifies the student, their school district, summarizes their postsecondary goals and intent to apply for the scholarship
- ☐ Application forms
- ☐ An essay or presentation. The essay should be no more than 500 words and may be either written or recorded and transcribed for reading. The presentation should be less than 5 minutes, if video or audio.
- ☐ Three letters of recommendation (i.e. school or community)
- ☐ A copy of the student's high school transcript

SEND APPLICATION PACKET TO:

TIMBERLINE BILLING SERVICE LLC
ATTN: TBS SCHOLARSHIP AWARD
1801 FULLER ROAD
WEST DES MOINES, IA 50265

Or Fax To:

(515) 222-0834

District Verification

I verify that the student applying for the TBS Scholarship is scheduled to graduate in the 2020-2021 school year in _____ District. I also verify that this student is currently on or has been on an IEP during their secondary education.

Position: _____

Print Name: _____

Signature: _____

Date: _____