



**Van Buren County SAFE Coalition**  
**April Meeting Minutes**  
**Location: VBCH Community Services Center**  
**Tuesday, April 24, 2018**  
**9:00 a.m.**

Meeting called to order by Melissa Daugherty at 9:00 a.m.

**Members Present:** Gloria Brown – Other Organization/Grandparent, Melissa Daugherty – Healthcare/Other Organization/Parent, Heaven Johnson – Other Organization, Ginger Knisley – Other Organization, Lisa Plecker – County Official/Parent, Kris Rankin – IPFS Coordinator/Parent

**March Meeting Minutes approved by:** Gloria Brown **Second:** Lisa Plecker

**Topic:** Iowa Partnerships for Success Work Time

- 2018-19 IPFS Application was submitted on time and Kris is waiting to hear back about it.
- Alcohol Restrictions at Community Events at Privately Owned Facilities
  - Members reviewed the contacts made during the month of March. Kris shared that the Birmingham Lions are not interested in a written policy at this time. They are happy with the verbal policy they currently have. Kris is waiting to hear back from Heidi on whether or not the owners of the Windy Ridge Lodge are interested in implementing an alcohol policy there. Kris will be attending the Douds Community Center/Community Club Grounds meeting to discuss the possibility of implementing a policy for these two locations. Kitty Bogle will be contacting the River Valley Horsecamp & Lodge. Kris spoke with a Fair Board member and will be in contact with them this month and will possibly be attending another one of their meetings. Kris spoke with Steve Kisling for the Roberts Building and he shared that with all of the roof problems they have not had a chance to discuss the idea of a policy and asked her to contact him again near the end of April. The Stockport Legion is not interested in a policy at this time.
- Alcohol Use Restrictions in Public Places:
  - Lisa and Kris shared that they attended the Birmingham, Bonaparte, Milton, and Stockport at the beginning of March and asked them if they would be interested in implementing an alcohol policy. Milton and Stockport both said they are not interested in policies at this time. Birmingham is checking to see if they have written policies for their baseball field and Public Park. Bonaparte is wanting to discuss it more at another meeting.
  - Next steps include speaking with each of the clerks and attending the Birmingham, Bonaparte, Cantril, Farmington, and Keosauqua City Council meetings to participate in their discussions on the possibility of implementing policies for their communities.
- Life Skills Training Curriculum – Update:
  - Life Skills classes are going well. All of the 7<sup>th</sup> grade students have completed the Level I Curriculum. The second group of 8<sup>th</sup> grade students completed the Level II Curriculum last week and the third group began it. The new prescription drug module has been implemented with the 8<sup>th</sup> grade students this year. Kris commented that she enjoys working with Mindie Donald on this program. She does a great job with the students. The students trust her, listen and have good conversations with her. Mindie continues to report good interactions and conversations. She believes it is a good program for this age group and is beneficial to their learning experience.
  - Ginger suggested training some more teachers in case of changes in staff at the school.
  - Lisa suggested adding the Level III Curriculum and then possibly the High School Curriculum. There was a discussion if this was possible. Kris said she would put it out there and see what happens.
- IPFS Media Campaign – Update:
  - Still moving forward with the campaign at the Middle/High School, Hospital & Clinics, and Libraries. Kris is working on having a new poster printed to distribute to the media outlets. Also she will be contacting the Jet Stops, Circle B, Keosauqua Pool, and Lacey Keosauqua State Park about displaying the posters again this summer.
- Social Host Ordinance
  - Coalition members present worked on planning the trainings. The plan is to have the breakfast training in June, lunch training in July and supper training in August.
  - Ginger volunteered to develop a poster to promote the trainings.
  - The group discussed what the main drive of the trainings is and how to name it.
    - What is the Main Drive: what the social host is and is not, how to advocate with local government officials in general, why are alcohol restriction policies important in Van Buren County, and an opportunity to have input from community members what their objections are

- Call it a forum or community conversation. Make sure it is clear that they only have to attend one of them.
- Discussed offering a survey for people's thoughts on the policies before and during the events.
  - Email it through local community groups (Rotary, Lions, the Villages of Van Buren, etc.)
  - A postcard to be distributed through community groups.
  - Have it be just 2-3 questions. Do you know what a social host ordinance is? If yes, are you for or against a Social Host Ordinance? If no, come to one of the following meetings. Any other comments?
  - On the postcard have the link for the survey and date/times of the meetings
- Mail postcard to address on the front, email answers to Kris's email address, or complete the survey at this link.
- Trainings this year:
  - Kris offered that there are funds to take coalition members to the upcoming Quarterly AC4C Retreats. She said that if anyone is interested in attending one of these trainings that they contact her so that she can help them to get registered.
  - Kris shared that the coalition's evaluator, Epiphany Community Services, offers free webinars and any coalition member is welcome to attend these webinars. If you need help registering for one of these please contact Kris. The REACH Trainings are about the evaluation system the coalition uses to track their data and information on work that is being done by the coalition members and staff. The other trainings are on topics relevant to coalition work and are beneficial for all coalition members. The webinars are one hour long.
  - Kris shared that she will try to take some youth to the June AC4C Retreat as they are going to have a youth component for that retreat.

**ACTION STEP:** Move forward with the next steps for each strategy, build coalition capacity, have coalition members attend trainings

**By Whom:** Coalition Members

**By When:** May 15, 2018

**Topic:** Community Partnership Grant Update

- Melissa shared that she applied for the 2018-19 grant year. It was a renewal. In the application she applied to build the youth program during that year.
- This year the work is still focusing on the policy work for the ball fields. Last month she visited the Birmingham City Council and they are looking at updating their signs. She will be checking out the Douds field to see if they need updated signs. She will be working with Keosauqua, Bonaparte and Farmington before June.
- Melissa is working to have the ball field's tobacco free not just smoke free.

**ACTION STEP:** Work with the city councils to implement written ordinances

**By Whom:** Melissa Daugherty and Amanda Payne

**By When:** June, 2018

**Topic:** Community Grants Report

- Community Foundation Grant of Van Buren County
  - The coalition application for 2018-19 to take youth to a national training was denied. Kris will be checking to see if there is anything that can be done differently to be approved for this funding.
- Van Buren County Foundation Grant
  - Coalition staff submitted the year-end report in March and the funds have been reimbursed.
  - For the 2018-19 Fiscal Year the coalition will be applying for this grant to continue funding the newsletter by the end of April.

**ACTION STEP:** Complete the final report, request reimbursement and apply for the County Grant for fiscal year 2018-19. (Not completed during IPFS Grant time.)

**By Whom:** Kris Rankin

**By When:** April 24, 2018

**Topic:** Youth Leadership Council Update

- Melissa shared that the youth have been busy.
  - Middle School students did peer teaching, posters, and a social media campaign on the dangers of tobacco use.
  - Middle School students will be doing some spray sidewalk chalk tobacco facts at their May meetings.
  - High School students have been slow to move on anything this year. They did a table in April on alcohol during lunch. They are planning to do a tobacco fact table in May.

- Seven youth attended the ISTEP Summit in April. This years was not as active and was a lot of sitting and listening. That was hard on the 8<sup>th</sup> grade students, but at least one of the high school students took good notes and was excited about some ideas to utilize at home. The 8<sup>th</sup> graders enjoyed it and learned – it just was not as active as she had hoped.

- The youth sponsors are taking youth to Adventureland on May 5<sup>th</sup>.

**ACTION STEP:** None

**Topic:** Rx Take Back Event – April 28, 2018 – Van Buren County Sheriff’s Office – 10:00 am – 2:00 pm

- The Rx Take Back Event with the DEA will be held this Saturday, April 28<sup>th</sup> from 10 am – 2 pm at the Van Buren County Sheriff’s Office utilizing their permanent drop box. This allows for the disposal of the meds collected that day as well as the meds that have been collected since the last take back of October 2017.
- Kris reminded everyone to keep promoting the event and encourage community members to take advantage of the drop box at the Sheriff’s Office.

**ACTION STEP:** Promote the Event. (Not completed during IPFS Grant time.)

**By Whom:** Kris Rankin

**By When:** April 28, 2018

**Topic:** Other Business

- Kris shared that the coalition’s website will be combined with the school’s website in the next month or so because the contractor is no longer interested in maintaining the current site.
- Kris shared that there is a new Alcohol FAQ from SAMHSA. Members reviewed it. Kris will email it with the minutes to everyone.
- Kris shared that there is a training today on Human Trafficking in Ottumwa and the flier is in the meeting packet.

**Next Coalition Meeting:** Tuesday, May 15, 2018 at 9:00 a.m. at the Van Buren County Hospital’s Community Services Center Conference Room.

**Meeting Adjourned:** At 9:50 a.m.

\*Meeting minutes are only a summary of the meeting.