



**Van Buren County SAFE Coalition
September Meeting Minutes
Location: VBCH Community Services Center
Tuesday, September 15, 2015
9:00 a.m.**

Meeting called to order by Melissa Daugherty at 9:00 a.m.

Members Present: Heidi Bainbridge – DFC Coalition Director, Makenzie Crull – Other Organization, Melissa Daugherty – Youth Serving Organization, Lee McIntosh – Law Enforcement, Kris Rankin – IPFS Coordinator, Cheyenne Schmitter – Student, Ciery Welcher – Student, Joni Worley – Parent/Faith Based

August Minutes approved by: Lee McIntosh **Second:** Heidi Bainbridge

Topic: Iowa Partnership for Success Funds

- Kris shared that the Capacity Workbook was completed and submitted on Friday, September 4, 2015. She also said that the coalition received the County Assessment Workbook (CAW) back for edits and with the help of the evaluation committee those edits were completed and the CAW was resubmitted on Friday, September 4, 2015.
- Kris said that with the completion of the Capacity Workbook the evaluation committee found that the coalition is in need of building its capacity in some areas. She pointed out that there is a list in the meeting packets of people or partners that the coalition would like to see added to the work of the coalition. Kris asked that coalition members volunteer to talk to the people on the list. Heidi asked that if any of the members present saw someone they knew or had contact with that they volunteer now to speak with them. Melissa asked about Kaela for the other activities. Heidi and Kris said she is currently a coalition member, but that the coalition would like to expand the number of people in this area. Joni asked about Kim and Stef, the dance teachers, and Kris said they are not members of the coalition currently. Lee shared that Bill Shoemaker and Mary Heart would be good Faith Based contacts. Joni shared that Herb Shaffer at the Birmingham/Stockport Methodist Church would be a good Faith Based contact. Joni volunteered to talk to Herb. Heidi asked Lee to talk with Mary and Lee agreed to talk to her. Heidi volunteered to talk with Cindy Lowe. Heidi shared that Kris will be sending the list to all members for help with talking to and recruiting new members for the coalition. Joni asked for information to share with people about the coalition. Kris and Heidi said yes there is and just stop by the office after the meeting to pick it up.
- Heidi shared that the coalition staff are currently working on the renewal for the 2015-16 year of the IPFS Grant. She said the narratives for the renewal were about what the coalition has done thus far and how was the coalition engaged in the IPFS work. Most of the items for the next year are planning and implementation, but the coalition staff is not sure what that will include at this point. So, for the budget Heidi has entered staff time, some supplies and approximately \$3000 for the projects. The budget and more information for 2015-16 will be shared with the coalition when they are completed and the coalition staff has more direction/information from IDPH.

ACTION STEP: Invite community members to become coalition members – if you want coalition brochures to share with people please contact the coalition office.

By Whom: All coalition members

By When: October 20, 2015

Topic: CADCA Midyear Follow-up & YLC Summer Update

- Cheyenne shared she attended the Mid Year event in August. During the event they went over planning strategies, ways to organize their community for change and projects that can be completed in the community this year. Heidi shared that Emily Jester also attended, but is unable to attend coalition meetings right now due to working on her Silver Cord Project in the mornings at the elementary school. She passed out an article that Cheyenne and Emily helped write that included what Emily learned and enjoyed at the conference.
- Heidi shared that the YLC group will be holding a one day training in October. During that training Cheyenne, Emily and Ciery will be training their peers with the information they have learned through the conferences they have attended. Melissa and Heidi will be there to guide them and support them that day.
- Lee asked what kinds of projects the YLC members will address this year. Cheyenne shared that they will be addressing tobacco within the schools, especially chewing tobacco. Heidi pointed out they want to address some more tobacco free areas like city parks. Lee asked if they will address alcohol and drug related issues. Heidi said because of the funding changes for the coalition at this time the only funding for the YLC group is to work on tobacco issues. The hope is that with the IPFS funding the YLC group will also be able to address alcohol issues once that grant is at the implementation stage of the process. Melissa said they will be able to do leadership activities as well as tobacco activities. Lee commented that is one of the frustrating things when bringing people into the coalition – that the coalition is so grant orientated and focused on different little things. Heidi said that she and Melissa when they talked with the YLC groups shared with the students that they do not want to limit them to just tobacco – they want them to think of the other issues in their communities and how they need to be addressed. Then the coalition staff can look for other ways to support those activities. She said they would look at mini-grants from local foundations and other funding to support the work of the YLC group. Lee commended and thanked the youth present for stepping up and doing the work with the YLC group. It is important for them to step up and be leaders with their peers. Kris shared it is frustrating for the coalition to be limited by the grant funds. The coalition would love to be able to

expand the prevention work it is doing and be funded locally and not have to depend only on grant funding.

- Kris shared she attended Mid-year and attended several workshops on sustainability. She learned that the coalition needs to think outside of the box to find funding for the work of the coalition. One way to fund the staff of the coalition without grants would be to become a line item in local governments and businesses. It is important for the YLC program to continue and for that to happen the coalition needs to diversify its funding streams and develop a more stable funding plan outside of the grants. Lee commented that it the work that has been done is effective and the work of the youth through peer pressure really is an important part of the work of the coalition. Joni commented that kids listen to kids. With the youth group she works with the students listen better to the older kids speaking than they do to the adults. Heidi shared that the peer teaching is affective in the schools and that is one of things they want to keep doing with the YLC students.
- Ciery shared that she is part of ISTEP which is a state led youth coalition. She said that ISTEP held its Summit Tour in four locations in the state. Vincent Irving of the Truth Campaign was their key speaker. Ciery and another member presented on tobacco advertising and marketing; others did other presentations; attendance was over 200. She will be attending a retreat this Saturday to plan for the coming year.

ACTION STEP: None

Topic: Tobacco Grant

- Melissa shared that the hospital has a Community Partnership Grant that funds the tobacco prevention work of the coalition. This year one of the focuses is tobacco free parks. All of the ball diamonds in Van Buren County are tobacco free, but they do not have written policies. Now the state would like to see the towns having written policies. Last spring the youth started this work in the county by attending meetings in Douds. That is where the kids will focus and will also try to get town parks to do the same. There was a discussion that it is harder to have written policies completed as it is a process for each town including the attorney and the city council.

ACTION STEP: None

Topic: DFC Extension

- Heidi shared that the work plan for the DFC Extension is in the meeting packets. This extension will continue the DFC work of the coalition through the end of December 2015. The projects are things that have begun to be worked on by the coalition and now just need to be completed by the end of December. The first one is working on implementing a local social host ordinance. The coalition will continue to work with law enforcement and the county attorney to decide if this is something that can be accomplished locally. It is also an activity that may continue to be addressed with the IPFS grant funds. The next one is the Code of Conduct at Harmony High School. This is almost completed. With whole grade sharing next year this may not need to go any farther. Heidi met with Harmony's Principal and they discussed it and the principal shared it with all of the students and parents this fall and had them sign the agreements. Another one is discussing the feasibility of increasing fines and strengthening policies with law enforcement. Finally the big one the coalition has been working on is addressing SBIRT & Data Gathering with the hospital. Melissa has been active with Dixie, Ray and Chris working on this. SBIRT is a screening with brief intervention referral to treatment program that with the new mental health emergency room services being offered could refer patients to that. Getting emergency room and clinic data to allow knowledge of what is happening in the community regarding substance abuse with local patients. This data can help the community determine what needs to be addressed and how it can be addressed.
- Lee shared that the hospital board voted to spend money to expand the EPIC interfacing to allow for data retrieval. This could be helpful for the data collection the coalition is looking to do with the hospital. In the past hospital staff members have needed to manually retrieve data.
- Heidi shared that the DFC grant will be completely done at the end of December. All of the funds have been budgeted out to be spent by the end of December.

ACTION STEP: None

Topic: YLC 2015-16 School Year

- Melissa shared that the coalition is doing YLC again this school year at both Harmony & Van Buren Jr. /Sr. High Schools. They started meeting with the youth over the past couple of weeks and are not exactly sure how it will look for the year. They have asked the middle school students to apply to be members of YLC this year. This is because they may have to scale this group down from the 60 that usually participated due to having only one person to work with them for the majority of the year. They may have a teacher sponsor who will begin to work with them if it is approved. So, the application process is still not for sure. The program will be fairly much the same. It will be youth led and they will decide what projects they want to work on.

ACTION STEP: None

Topic: Drug Take Back – September 26, 2015 – Keosauqua Senior Center – 10 am – 2 pm

- Heidi passed around posters to be hung in the community for coalition members to take and hang as soon as possible to advertise the event. She pointed out that there have not been many hung in Keosauqua, Bonaparte, Bentonport, Farmington, Cantril or Milton. They have been posted at Moore's Grocery, Stockport Post Office, Birmingham Jet Stop, Birmingham Bank and the hospital/clinics.

- Lee said they have not received the boxes or labels yet. He will check and see if they came today and let Kris know if they did not. Heidi asked Lee if he had checked on going to Douds to pickup medications from Sara Sprouse at the elementary school. Lee said no but he would check on it. He asked Heidi to let him know what time and she said she would. Heidi also mentioned the possibility of picking up some at meal sites as well on Friday. Heidi said she would follow up with Kitty as well.
- Joni suggested taking the fliers to the schools to put in kids back packs to take them home. Heidi mentioned possibly having the schools send out a reminder on their call system. There was a discussion on getting the word out about how people can dispose of their meds. Joni said she could put it out on Facebook. Ciery scheduled a post for the coalition's Facebook page. Heidi explained that Ciery has been working with the coalition staff this summer and one of the things she did was to schedule Facebook posts for the coalition. Ciery shared that social media is her focus this year for ISTEP as well.

ACTION STEP: Spread the word about the upcoming Prescription Drug Take Back Day

By Whom: All coalition members

By When: September 26, 2015

Topic: Other Business

- Heidi shared that Kris is highlighting the action items on the minutes now. So when you receive the minutes look for the highlighted items for things that coalition members offered to do so you can write down or keep track of things you have offered to help the coalition with for the month.
- **Training Opportunities:** The coalition staff will be sending out the registration information for the Community Partnerships for Protecting Children – CPPC 101 Conference with the meeting minutes. This conference will be held in Richland. It is free and includes lunch. There is also the Prevention Conference in November. The registration information for that will be provided in October.

Next Meeting: Tuesday, October 20, 2015 at 9:00 a.m. at Van Buren County Hospital Community Services Center Conference Room.

Meeting Adjourned: At 9:35 a.m.

*Meeting minutes are only a summary of the meeting. For a recording of the full dialogue of the meeting you may contact the coalition office.